



**Smt.NPS.Govt.Degree College for Women,
Chittoor-517002, Andhra Pradesh State
Affiliated to S.V.University, Tirupati-517502
Phone. No. 08572241091
E-mail. Id. chittoor.w.jkc@gmail.com
npsgcdw.iqac@gmail.com**

IQAC Meeting -1

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Date: 10-06-2021

Venue: Principal's Chamber

Time: 10.30 AM

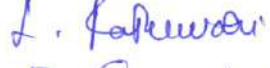
Agenda

1. Admission for 2021-22 and constitution of Admission Committee.
2. Degree II and III year classes and time-tables.
3. Academic Records.
4. Almanac for 2021-22.
5. Engaging attenders and other staff on Outsourcing basis.
6. Result Analysis.
7. Issuing all certificates.
8. Renewal of II and III year students
9. Biometric Attendance
10. Introduction to New courses
11. SDC/LSC/GE/JKC/Certificate courses.
12. Virtual Classes and nomination of Coordinators
13. Conduction of regular Meetings
14. Extension Service
15. Research and Publication
16. Library/Digital Library, e-books and e-journals/ and Library visit
17. EVS/Communication Skills
18. Changes required in committees and Incharges.
19. Criteria wise review and action taken report of activities undertaken from 15th July 2021 onwards
20. Criteria wise Plan of Action to be undertaken till the end of Academic Year 2021-2022 in the light of SSR submission .
21. Any other issue with the permission of Chair
22. Vote of Thanks

Principal

**Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).**

Members present

1. Dr.K.Manohar	Chairperson and Principal	
2. Dr.M.Rukmani	IQAC Coordinator	
3. Sri.A.M.Narendra Kumar	Department of Commerce	
4. Dr.Usha Rani	Department of Telugu	
5. Dr.Purushotham Naidu	Department of Commerce	
6. Sri.R.Ananda	Department of Zoology	
7. Dr.Usha Sri	Department of Microbiology	
8. Dr.T.Vinila	Department of Commerce	
9. Dr.Shamsakthar	Department of Hindi	
10. Dr.Thirukumaran	Department of English	
11. Ms.I.Sajani	Department of Telugu	
12. Dr.A.Kiranmayee	Department of English	
13. Smt.L.Rajeswari	Department of Chemistry	
14. Smt.P.Surekha	Department of Chemistry	
15. Smt.N.Sravani	Department of Microbiology	
16. Dr.J.Rama Devi	Department of Commerce	


Principal

Smt. N.P.S.Govt. College for Women
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Minutes of the meeting

1. The Admission Committee is as follows:

- Dr.Shamsakthar : Admission Committee Coordinator
- Miss. I. Sajani : Cocordinator
- Members of the Committee : All Dept. Incharges
-

2. The classes for II and III year classes are to commence from 17th June, 2019 as per old time table.
3. All the academic records which were followed last year are to be followed this year.
4. Almanac is to be prepared as per the common core calendar.
5. Attenders and other staff are to be engaged on outsourcing basis.
6. IQAC should review Academic functioning of the College and Support Services on regular basis
7. Biometric attendance is compulsory for students and staff.
8. Departmental meetings are to be completed by the first week of July.
9. SEC/GE/JKC/Certificate courses are to be planned and approval has to be taken in the Department Incharges .
10. Virtual classes are to be used actively.
11. Extension and Academic and Social responsibilities are to be planned.
12. Library resources are to be effectively utilized.
13. House exams courses are to be conducted systematically.
14. All the committees are to be redrafted; voluntary changes are to be considered.
15. Criteria wise review of activities undertaken and action taken report from
15th June 2021 till 2022 Academic year ending was read out and the same was approved by the Committee.
16. Minutes of the last meeting held on 15-03-2021 were read by IQAC
Coordinator and the same was approved by the Committee.
16. Detail Report of the IQAC meeting held on 10th March 2022 was read out

by the IQAC Coordinator


Principal
Smt. N.P.S.Govt. College for Women
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Action Taken Report

1. Admission Committee was constituted to look into the admission process of all the courses.
2. The preparation to conduct II and III year classes as per the old timetable has been intimated to the teaching faculty.
3. Preparation of Almanac has been initiated.
4. Redrafting of various committees has started with few changes.

Criteria 1: Curricular Aspects

- Successfully conducted Department wise meetings of all departments to approve syllabus as well as Add on Courses, if any, for Academic Year 2021-2022
- To obtain Feedback from students and alumni is and all stake holders is in process
- List of Bridge Courses, Value-Added Courses and courses and activities having direct bearing on employability/ entrepreneurship completed till date

Criterion 2: Teaching, Learning and Evaluation

- As per the recent guidelines of Government of Andhra Pradesh and S.V. University arrangements for offline lectures for all UG and PG classes were made and smooth functioning of the same is secured
- Mentors of First year classes-oriented students
- Head of the departments reviewed teaching learning process, use of Information and Communication Technology (ICT) at regular intervals
- Review meetings of HoDs and Staff with Principal were conducted at regular intervals
- Successfully completed internal examination and collection of assignments for IV and VI Semester
- All odd semester Results were declared
- PG Sem 3 University level exams and Sem 1 College level exams were conducted and results of Sem 1 all PG courses were declared
- Suitable changes in college website are proposed for including details of student centric activities and use of ICT in teaching learning
- Examination Department along with office has developed mechanism to collect the examination related grievances of students



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Criterion 3: Research, Consultancy and Extension Research initiatives undertaken

- Research Committee constituted at college level and the Department of Commerce organized the ICSSR sponsored National Seminar on Digital Transactions.
- Research Papers was published in Scopus
- Research Papers were published under UGC CARE list Journals

Criterion 4: Infrastructure and Learning Resources

- Procured necessary furniture for office and staffroom and maintenance of IQAC cabin
- For better internet connectivity and accessibility existed 04 routers were numbered and some of them are relocated
- Maintenance of campus plant near College Canteen

Criterion 5: Student Support and Progression

- On the occasion of completion of 75 years of our independence College organized various literary, cultural competitions at college level ,
- 3 meetings of old Students' Association with Principal were successfully conducted to strengthen the association and to discuss and explain new Modalities of AQAR (Annual Quality Assurance Report) and SSR (Self Study Report) of NAAC in the light of good grade .
- Departments of all groups organised field visits to different places related to their subjects.
- Organised Study Tour at Gangadhara Nellore Milk dairy. 65 students accompanied by 2 teachers enriched by the same
- Our 6 NSS Volunteers were participated at National level Youth Festival, National Integration Camp, Adventure Camp and Pre-RD Camps held at Pondicherry, Maharashtra, Telangana, Kerala and Karnataka States.

Criterion 6: Governance, Leadership and Management

- Successfully Submitted AQAR (Academic Quality Assurance Report) 2020-2021
- College prepared SSR and IQA for completion of NAAC recognition


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- Under the umbrella of Social Responsibility NSS Unit organized 10 days Community Involvement Programme at adopted Village, Kothapallimitta Harizanawada where in 6 Committees were participated. As an initiative of Departmental Social Responsibility departments and committees designed teaching and awareness program to eradicate the Blind beliefs, usage of Beef and stop drinking habit focusing on school students as well as for villagers. Total Volunteers 60 (50 NSS and 10 Department and Committees) Total beneficiaries 511

Criterion7: Institutional Values and Best Practices

- Revised Code of Conduct for students, teachers, administrators and other staff in the light of AQAR
- International Women's' day was celebrated at District Level jointly with Department of Higher Education along with by Women Development Cell
- NSS organised guest Lecture on Importance of Women's Health on 7-3-2022 by Dr Ramalakshmi Madam (Gynecologist) (Total Participant 226)
- Maintenance of Compost plant near College Canteen
- Celebration of various commemorative days like birth anniversary of social reformer Savitribai Phule, birth anniversary of Swami Vivekananda
- Efforts to sensitize students and employees to Constitutional obligations and responsibilities of citizens: Celebrated Constitution Day, Human Rights Day, Minority Day, World Hindi Day, Republic Day, National Tourism Day. This year voters Day is celebrated along with Department of Higher and technical Education Government of Andhra Pradesh at District Level.


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IQAC Meeting -2

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Date: 01-07-2021

Venue: Principal's Chamber

Time: 11 AM

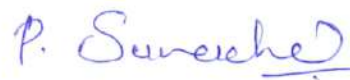
Agenda

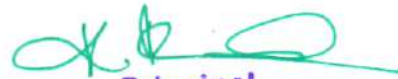
1. Result Analysis
2. Audit by external faculty
3. HODs and Model Question papers
4. Engaging Guest Faculty
5. Class Work and Students Induction Programme
6. Academic Records
7. Almanac for the year 2021-22
8. Biometric attendance for students and staff
9. Engaging attenders and other staff on outsourcing basis
10. Extension of autonomy submission report
11. Renewal of second and third year students.

Principal

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Members present

1. Dr.K.Manohar	Chairperson and Principal	
2. Dr.M.Rukmani	IQAC Coordinator	
3. Sri.A.M.Narendra Kumar	Department of Commerce	
4. Dr.Usha Rani	Department of Telugu	
5. Dr.Purushotham Naidu	Department of Commerce	
6. Sri.R.Ananda	Department of Zoology	
7. Dr.Usha Sri	Department of Microbiology	
8. Dr.T.Vinila	Department of Commerce	
9. Dr.Shamsakthar	Department of Hindi	
10. Dr.Thirukumaran	Department of English	
11. Ms.I.Sajani	Department of Telugu	
12. Dr.A.Kiranmayee	Department of English	
13. Smt.L.Rajeswari	Department of Chemistry	
14. Smt.P.Surekha	Department of Chemistry	
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Minutes of the meeting

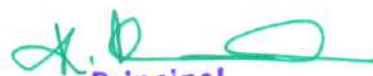
The results for the year 2021-22

Sl.No.	Courses	No.of Appeared	No.of Passed	Percentage
1	B.A. General	20		71
2	B.A. Computers	25		71
3	B.Com General	35		95
4	B.Com Computers	59		93
5	B.Sc MSCs	17		100
6	B.Sc MZC	21		72
7	BBA	47		72
	Total			

1. Audit would be conducted by external faculty.
2. Maximum and minimum marks should be mentioned in question papers.
3. Guest faculty should be engaged for 2021-22 for CCE Norms and outsourcing staff should be taken.
4. Biometric should be made compulsory.
5. Renewal of second and third year students should be taken up.
6. Time tables should be prepared immediately.
7. Faculty Forum to be started.

Action Taken Report

1. All the Departments are prepared for the conduct of external audit.
2. The departments have started to plan and conduct the meeting.
3. Preparation of Time-tables by the in-charges for the academic year 2021-22 has started in consultation with all the departments.



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IQAC Meeting -3

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Date: 20-08-2021

Venue: Principal's Chamber

Time: 11 AM

Agenda:

1. Cleanliness of the campus.
2. Internship to the students.
3. MOOCs
4. Departmental activities NSS/JKC
5. Registration for JKC /Internship
6. Establishment of Computer Lab
7. English classes for BA (CA) I year, B Com I year, B Sc. MZC & MSCs
8. Academic Council
9. Vanam Manam
10. Swacch College and 'No Plastic', 'No Paper' campus
11. Ban on use of Cell Phone
12. No Vehicle day
13. SDC/LSC
14. Engaging Guest Faculty
15. Induction Training programme for students CCE Schedule
16. Academic Records and Teaching plan
17. Almanac for the year 2021-22
18. Biometric attendance for students and staff
19. Renewal of II and III year students.

Principal

**Smt. N.P.S.Govt. College for Women
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Members present

- | | | |
|---------------------------|----------------------------|---|
| 1. Dr.K.Manohar | Chairperson and Principal |  |
| 2. Dr.M.Rukmani | IQAC Coordinator |  |
| 3. Sri.A.M.Narendra Kumar | Department of Commerce |  |
| 4. Dr.Usha Rani | Department of Telugu | |
| 5. Dr.Purushotham Naidu | Department of Commerce |  |
| 6. Sri.R.Ananda | Department of Zoology |  |
| 7. Dr.Usha Sri | Department of Microbiology | |
| 8. Dr.T.Vinila | Department of Commerce |  |
| 9. Dr.Shamsakthar | Department of Hindi |  |
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Action Taken Report

1. The cleanliness drive was conducted successfully to keep the college campus neat and clean.
2. Registrations for JKC program started and the students were motivated to register in the program.
3. The Almanac for 2021-22 is in the process of preparation.
4. Induction programme was conducted by the college combined.
5. The teaching faculty received copies of academic records and teaching plan to keep a record of all the teaching-learning processes.



Principal

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IQAC Meeting -4

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Agenda:

Date: 19-11-2021

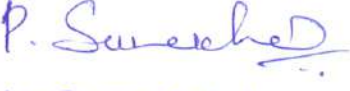
Venue: Principal's Chamber

Time: 11 AM

1. RUSA DPR and interest amount
2. Time tables and practical sessions
3. Biometric for Faculty and student biometric.
4. Verification of Academic records
5. Report of ISO certification
6. HODs and Academic Council
7. Special classes for MOOCs students
8. Student Study Projects
9. I year Internal exams
10. Gardening and beautification of the campus
11. Renovation of Auditorium
12. Procurement of audio-visual aids
13. Expenditure of special fee
14. Updating the website
15. Fresher's Day
16. Furniture repair and dust bins
17. Sanitation and wash room door repairs
18. Electrical repairs


Principal
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Members present

1. Dr.K.Manohar	Chairperson and Principal	
2. Dr.M.Rukmani	IQAC Coordinator	
3. Sri.A.M.Narendra Kumar	Department of Commerce	
4. Dr.Usha Rani	Department of Telugu	
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7. Dr.Usha Sri	Department of Microbiology	
8. Dr.T.Vinila	Department of Commerce	
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16. Dr.J.Rama Devi	Department of Commerce	


Principal

Smt. N.P.S.Govt. College for Women
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Minutes of the meeting

1. RUSA DPR has to be filled with Rs 5 crores sanctioned for college. The RUSA interest amount is to be utilized for replacing drinking water.
2. Time tables and practical's to be finalized and issued to the students.
3. Academic records verification is to be completed.
4. ISO Certification is to be completed.
5. HODs and Academic Council to be conducted.
6. Submission of work-done Statement by Guest Faculty.
7. Special classes for MOOCs to be taken.
8. Student Study Projects to be initiated.
9. First year exams.
10. Gardening and beautification of the campus to be completed.
11. Special fee and updating of website to be completed.
12. Maintenance of wash rooms and repair of window meshes and electrical work.
13. Feedback from all the stakeholders should be collected.

Action Taken Report

1. Preparation for ISO Certification is being carried out meticulously.
2. Research work under Student Study Projects was initiated by all the departments.
3. First year exams were successfully conducted.
4. Gardening and beautification of the college campus was completed.
5. Verification of academic records was completed.
6. Time-tables were finalized and circulated among all the students of all years.
7. Feedback was collected from parents, students, industry and alumni.



Principal

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IQAC Meeting -5

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Agenda:

Date:26-12-2021

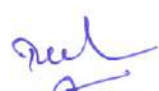
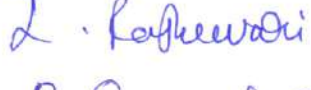
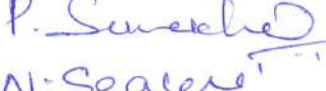
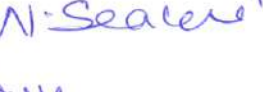
Venue: Principal's Chamber

Time: 11 AM

1. Academic Records
2. AQAR Submission
3. Academic Council Meeting
4. SEC/GE/AECC/others
5. Conduct of examinations
6. Central attendance


Principal
Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).

Members present

1. Dr.K.Manohar	Chairperson and Principal 
2. Dr.M.Rukmani	IQAC Coordinator 
3. Sri.A.M.Narendra Kumar	Department of Commerce 
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Principal
Smt. N.P.S.Govt. College for Women
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Minutes of the meeting

1. All the members should prepare NAAC reports. Every department should be ready for NAAC and all records should be updated.
2. AQAR should be prepared and submitted to NAAC .
3. Post committee activity reports of NAAC to be submitted to IQAC.
4. Preparation of Institutional report.
5. Student Study Projects should be compiled and published with ISBN number.
6. Academic council meeting should be conducted at the earliest. The credits of each group must be included.
7. MOOCs courses to be introduced in every subject.
8. Semester End Examination time table to be finalized.


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9. The syllabus of SEC/LS/others to be completed by taking special classes.
10. The syllabus completed report along with work done statement to be prepared.
11. Central attendance and posting of Internal marks to be completed.
12. Repair of old furniture and disposal of waste material and e-waste. Old library books to be disposed and committees to be set up for disposal of books.
13. Complete ban on the use of plastic in the campus.
14. Biometric compulsory for students and teachers. Students must be informed about the timings.
15. Website to be updated.

Action Taken Report

1. The dates for internals for I Semester are scheduled on November, 2022.
2. Updating of records and preparation of NAAC reports have been started by all the departments.
3. Central attendance and posting of internal marks was completed
4. Website is in the process of being updated.
5. The syllabus completed report along with work done statement was completed.
6. The syllabus of SEC/LS/others was completed by taking special classes if required.
7. Student Study Projects by all the departments are in the process of completion.
8. The daily attendance of the students and faculty was recorded in the biometric device. The students were informed about the timings of the College.
9. Old furniture was under repair and disposal of waste material and e-waste was done.


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IQAC Meeting -6

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Agenda:

Date: 4.02.2022

Venue: Principal's Chamber

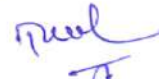
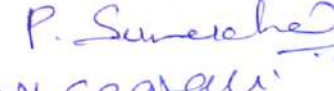
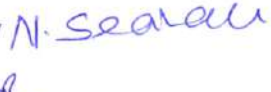
Time: 1.30 PM

Agenda

1. Circular aspects
2. Planning and Implementation
3. Teaching Learning aspect
4. Research and innovation
5. Infrastructure and facilities
6. Students support and progression
7. Governance and Leadership


Principal
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Members present

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Principal

Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).

Minutes of the meeting

Circular Aspects

1. The data required for curriculum development and design should be collected from all the departments.
2. Plan of Action should be prepared and certificate courses should be strengthened.
3. IIQA should be submitted
4. SSR should be prepared.

Teaching Learning Aspect

5. Subject-wise, department-wise information of students should be recorded.
6. Mail IDs of students should be uploaded.

Research and Innovation

7. MRPs, research publication, consultation, seminar proposals and project proposals must be prepared.
8. Details of Faculty Development Programmes like RCs & OCs and consultancy and industrial linkages must be updated.

Infrastructure and facilities

9. Buildings, library books, furniture, e-learning resources must be strengthened.

Student support and Progression

10. A record of students' progression should be prepared.

Governance and Leadership

11. Page-wise questions should be uploaded.
12. Reports of AQAR should be submitted by all conveners and members.
13. All activities must be recorded.
14. List of Research articles and paper presentations should be submitted.
15. Cyber Law Security for students and staff.
16. Every department has to publish books with chapter-wise question answers as per the semester.
17. Online refresher courses are compulsory for staff.
18. Academic audit and Administrative audit to be completed.


Principal
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Action Taken Report

1. The data required for curriculum development and design was collected from all the departments.
2. All the departments and committees started working in coordination for the preparation of SSR.
3. Plan of Action for Certificate courses was prepared by the respective departments offering the course.
4. All the activities were recorded by departments and list of research articles and paper presentations was submitted by the teaching faculty.
5. Cyber Law Security for students and staff was prepared and circulated.



Principal

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Phone. No. 08572241091
E-mail. Id. chittoor.w.jkc@gmail.com
npsgdew.igac@gmail.com**

IQAC Meeting -7

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Date: 9.02.2022

Venue: Principal's Chamber

Time: 11 AM

Agenda:

1. Action plan of 7 criterions.

Principal

**Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).**

Members present

1. Dr.K.Manohar	Chairperson and Principal	
2. Dr.M.Rukmani	IQAC Coordinator	
3. Sri.A.M.Narendra Kumar	Department of Commerce	
4. Dr.Usha Rani	Department of Telugu	
5. Dr.Purushotham Naidu	Department of Commerce	
6. Sri.R.Ananda	Department of Zoology	
7. Dr.Usha Sri	Department of Microbiology	
8. Dr.T.Vinila	Department of Commerce	
9. Dr.Shamsakthar	Department of Hindi	
10. Dr.Thirukumaran	Department of English	
11. Ms.I.Sajani	Department of Telugu	
12. Dr.A.Kiranmayee	Department of English	
13. Smt.L.Rajeswari	Department of Chemistry	
14. Smt.P.Surekha	Department of Chemistry	
15. Smt.N.Sravani	Department of Microbiology	
16. Dr.J.Rama Devi	Department of Commerce	


Principal
Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).

Minutes of the meeting

1. Recording of all activities.
2. Registration under CAIMS software for information about the teaching faculty and other important data related to the college.
3. Circular Aspects:
 - Certificate courses, new courses and MOOCs to be introduced.
 - Online Refresher courses to be attended by the staff.
 - Video lessons to be recorded and uploaded for students from LMS.
4. The members of Internal Audit shall be nominated from the list of faculty members from the 7 Criterion designed by IQAC.
5. All the records to be examined to ensure qualitative and quantitative work.
6. Usage of ICT, programme outcome and feedback is compulsory.
7. Departments to ready with the 32 records.
8. Recommendations by the Peer team must be fulfilled.
9. Each department should work towards social responsibility and GIS student workshop to be conducted.
10. Preparation for NIRF to be taken up

Action Taken Report

1. The members of Internal Audit were nominated from the list of faculty members from the 7 Criterion designed by IQAC.
2. All the departments are in the process of updating the 32 records and are working together to fulfill the gaps recommended by the peer team.
3. All the activities are being recorded by the respective departments to provide any kind of information in future.
4. Participated in NIRF.



Principal

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E-mail. Id. chittoor.w.jkc@gmail.com
npsgdew.iqac@gmail.com**

Date: 6-04-2022

Venue: Principal's Chamber

Time: 11 AM

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

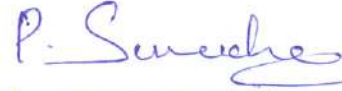
Agenda:

1. Academic Audit
2. Academic records for ISO
3. Post NAAC activity

Principal

**Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).**

Members present

1. Dr.K.Manohar	Chairperson and Principal	
2. Dr.M.Rukmani	IQAC Coordinator	
3. Sri.A.M.Narendra Kumar	Department of Commerce	
4. Dr.Usha Rani	Department of Telugu	
5. Dr.Purushotham Naidu	Department of Commerce	
6. Sri.R.Ananda	Department of Zoology	
7. Dr.Usha Sri	Department of Microbiology	
8. Dr.T.Vinila	Department of Commerce	
9. Dr.Shamsakthar	Department of Hindi	
10. Dr.Thirukumaran	Department of English	
11. Ms.I.Sajani	Department of Telugu	
12. Dr.A.Kiranmayee	Department of English	
13. Smt.L.Rajeswari	Department of Chemistry	
14. Smt.P.Surekha	Department of Chemistry	
15. Smt.N.Sravani	Department of Microbiology	
16. Dr.J.Rama Devi	Department of Commerce	


Principal
Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).

Minutes of the meeting

1. The academic audit is scheduled on September 2022. The entire teaching faculty must complete the records.
2. Optional holidays are decided .
3. Academic records should be completed and ISO Certified .
4. Research consultancy and teaching learning should be updated.
5. Post NAAC: The AQAR should be prepared and kept ready .
6. Internal marks to be posted immediately and attendance of the students is compulsory.
7. SEC and LS classes to be conducted along with regular classes.
8. Biometric time to be maintained.
9. Sports & Games Committee must be active.
10. Best practices to be recorded.
11. Practice “No Plastic zone” in the campus.
12. Use of Cell phones to be banned in the campus.
13. Alumni and parents meet is scheduled on 22 August .

Action Taken Report

1. The teaching faculty is ready with the records for Academic Audit inspection in the month of September , 2022.
2. The Science labs are made presentable for the inspection.
3. Optional holidays for the current academic year was decided .
4. Alumni and parents meet was conducted on 25 August 2022.
5. Best practices are recorded department wise and practice of “No Plastic zone” in the campus was initiated.
6. SEC and LS classes are being conducted along with regular classes.


Principal
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npsgdew.iqac@gmail.com**

Date: 20.06.2022

Venue: Principal's Chamber

Time: 11AM

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

Agenda:

1. Departmental profile and infrastructural facilities
2. College Day Celebrations

Principal

**Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).**

Members present

1. Dr.K.Manohar	Chairperson and Principal	
2. Dr.M.Rukmani	IQAC Coordinator	
3. Sri.A.M.Narendra Kumar	Department of Commerce	
4. Dr.Usha Rani	Department of Telugu	
5. Dr.Purushotham Naidu	Department of Commerce	
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Principal
Smt. N.P.S.Govt. College for Women
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Minutes of the meeting

1. Action Taken Report on Academic Audit to be completed.
2. All records to be updated, departmental profile of every department have to be prepared.
3. Every department should look into the infrastructural facility, measurement of classrooms.
4. Prioritize the performance of the students and evaluation methods.
5. Departmental Library should be maintained.
6. SWOT Analysis to be prepared.
7. MOOCs inspection of all the departments must be completed before Academic Audit inspection.
8. Budget for Guest Faculty to be pursued.
9. Research centre to be started.
10. Internal marks to be uploaded and exams to be conducted online using the software provided by CCE.
11. Preparations for Science/ Commerce/ Arts Day celebrations to be taken up.

Action Taken Report

1. Student Study Projects are taken up by all the departments.
2. The departmental library is maintained by all the departments.
3. All records are updated by each department and the departmental profile is prepared.
4. Infrastructural facility and measurement of classrooms is being done by all the departments.


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npsgdew.iqac@gmail.com**

Date: 12.07-2022

Venue: Principal's Chamber

Time: 11 AM

All the members of the staff are requested to attend the meeting to be convened by the coordinator of Internal Quality Assurance Cell (IQAC) under the chairpersonship of the principal of the college to discuss and to arrive at a consensus to proceed further on the following Agenda.

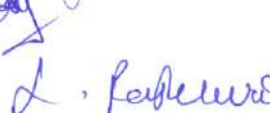
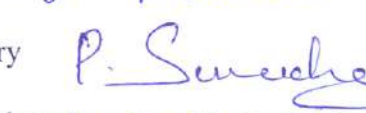
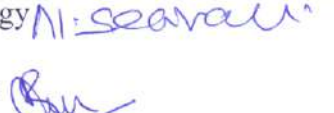
Agenda:

1. Posting of Internal marks.
2. Post NAAC activities and academic audit.
3. SEC/LS

Principal

**Smt. N.P.S.Govt. College for Women
CHITTOOR-517002.(A.P.).**

Members present

1. Dr.K.Manohar	Chairperson and Principal	
2. Dr.M.Rukmani	IQAC Coordinator	
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Principal

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Minutes of the meeting

1. Internal marks to be uploaded without any delay.
2. II internal is scheduled from March, 2022.
3. Academic Audit should be completed and counter sign must be taken from the vice principal.
4. Post NAAC activities to be completed.
5. Attendance of students to be maintained.
6. SEC/LS Syllabus to be completed for this semester.
7. Use of ICT Projectors in the classroom.
8. Renovation of Auditorium and Campus White Washing under RUSA funds .
9. Website to be updated.
10. NSS Unit to conduct Winter Camp February, 2022.

Action Taken Report

1. Efforts are taken by the faculty to complete the syllabus for SEC/LS for this semester.
2. Student attendance registers are maintained by all the departments.
3. Updating of the Website is under process.


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